

# NOTICE OF THE 38TH ANNUAL GENERAL MEETING

Notice is hereby given that the **38th Annual General Meeting** of **Delta Life Insurance Company Limited** will be held on **Saturday, September 28, 2024 at 11:00 A.M.** through Digital Platform to transact the following business:

## AGENDA

1. To receive, consider and adopt the Audited Financial Statements for the year ended December 31, 2023 together with the reports of the Auditors' and Directors' thereon.
2. To approve dividend for the year ended December 31, 2023 as recommended by the Board of Directors.
3. To elect/ re-elect Director(s) in terms of the relevant provision of Articles of Association of the Company.
4. To appoint Statutory Auditors for the year 2024 and to fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors for the year 2024 and to fix their remuneration.

Dated: Dhaka  
September 6, 2024

By order of the Board of Directors

**Md. Asaduzzaman Mallik**  
EVP & Company Secretary (cc)

## Notes:

- a) Shareholders whose names appear in the Depository Register/Share Register on the 'Record Date' i.e., **September 5, 2024** are eligible to attend the 38th Annual General Meeting (AGM) and receive the Dividend.
- b) The Board of Directors recommended Dividend @ **30.00 percent or Tk. 3.00** per share of Tk.10/- each for the year ended 2023.
- c) In accordance with the Articles of Association of the Company, Directors shall retire at the AGM for the year ended 2023 and may, if eligible, offer them for re-election.
- d) A member entitled to join and vote in the AGM through Digital Platform may appoint a proxy to join and vote in his/her behalf. The "Proxy Form", duly filled & stamped at Tk. 100/- must be deposited at the Registered Office of the Company no later than 48 hours before commencement of the AGM.
- e) The Company or Institutional shareholders need to send an authorization letter to the Company Secretary to join the AGM of the Company at least 48 hours before the commencement of the AGM.
- f) An entitled member who wants to attend the meeting virtually by using digital platform and cast his/her vote through online has to go to the link: **<https://deltalifeinsurance.bdvirtualagm.com>** for login to the system. After putting his/her 16-digit BO ID/Folio ID, an OTP (One Time Password) will be sent to his/her registered updated mobile number and email address (as per CDBL data). By using the OTP, he/she will be able to attend and cast his/her vote through online. The e-voting process will begin from **11:00 A.M. of September 26, 2024** through link provided by the Company and end by the closure of the AGM.
- g) In compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81; dated: 20 June 2018: soft copy of Annual Report along with the Attendance Slip, Proxy Form and the Notice will be forwarded to all the members at their respective email addresses available their beneficiary owner (BO) accounts as per CDBL record. Folio number holders are requested to submit their e-mail address to the Share Department of the Company. Shareholders may also find the soft copy of annual report in the **Investors' Corner** section of the Company's website: **[www.deltalife.org](http://www.deltalife.org)**. In case of non-receipt of the Annual Report of the Company sent through e-mail, Shareholders may collect the same from the registered office of the Company.
- h) The concerned Merchant Banks and Depository Participants (DPs) are requested to provide us the soft/hard copies of the list of their margin clients along with the bank details of the Company to the following **e-mail address: [burhan.uddin@deltalife.org](mailto:burhan.uddin@deltalife.org) / Company's Share Department on or before September 25, 2024.**



Shareholders  
can join Virtual  
AGM from  
Laptop, PC,  
Mobile or Tab  
using this QR  
Code.



**Delta Life Insurance Company Ltd.**

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