

NOTICE OF THE 35TH ANNUAL GENERAL MEETING

Notice is hereby given that the **35th Annual General Meeting** of **Delta Life Insurance Company Limited** will be held on **Sunday, December 10, 2023** at **11:30 A.M. through Digital Platform** to transact the following business:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements for the year ended December 31, 2020 together with the reports of the Auditors' and Directors' thereon.
2. To declare dividend for the year ended December 31, 2020 as recommended by the Board of Directors.
3. To elect/ re-elect Director(s) in terms of the relevant provision of Articles of Association of the Company.
4. To appoint Statutory Auditors for the year 2021 and to fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors for the year 2021 and to fix their remuneration.

Dated: Dhaka
18 November 2023

By order of the Board of Directors
Sd/-
Uttam Kumar Sadhu, FCMA, FCS
DMD & Company Secretary

Notes:

- a) Shareholders whose names appear in the Depository Register/Share Register on the 'Record Date' i.e. **16 November 2023** are eligible to attend the 35th Annual General Meeting (AGM) and receive the Dividend.
- b) The Board of Directors recommended Cash Dividend @ **30.00 per cent or Tk. 3.00** per share of Tk.10/- each for the year 2020.
- c) A member entitled to join and vote in the AGM through Digital Platform may appoint a proxy to join and vote in his/her behalf. The "Proxy Form", duly filled & stamped at Tk. 100/- must be deposited at the Registered Office of the Company no later than 48 (forty-eight) hours before commencement of the AGM.
- d) An entitled member who wants to attend the meeting virtually by using digital platform and cast his/her vote through online has to go to the link: <https://deltalife35thagm.bdvirtualagm.com> for login to the system. After putting his/her 16-digit BO ID/Folio ID, an OTP (One Time Password) will be sent to his/her registered updated mobile number and email address (as per CDBL data). By using the OTP, he/she will be able to attend and cast his/her vote through online. The e-voting process will begin from 10:00 A.M. of 09 December 2023 through link provided by the Company and end by the closure of the AGM.
- e) In compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81; dated: 20 June 2018: soft copy of Annual Report along with the Attendance Slip, Proxy Form and the Notice will be forwarded to all the members at their respective email addresses available their beneficiary owner (BO) accounts as per CDBL record. Folio number holders are requested to submit their e-mail address to the Share Department of the Company. Shareholders may also find the soft copy of annual report in the **Investors' Corner** section of the Company's website: www.deltalife.org. In case of non-receipt of the Annual Report of the Company sent through e-mail, Shareholders may collect the same from the registered office of the Company.
- f) The concerned Merchant Banks and Depository Participants (DPs) are requested to provide us the soft/hard copies of the list of their margin clients along with the bank details of the Company to the following e-mail address: burhan.uddin@deltalife.org/Company's Share Department on or before 30 November 2023.



Delta Life Insurance Company Ltd.

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